



**Cheshire and Warrington Local Enterprise Partnership
Finance and Audit Committee**

Wednesday 9th September 2020, 15:00pm – 17:00pm
Venue: Telephone Conference/MS Teams

AGENDA

Agenda Item		Lead	Timings
1	Welcome, introductions and apologies	Chair	
2	Conflicts of Interest	Chair	
3	Minutes of Meeting 30 th June 2020	Chair	5 minutes
4	Matters/Actions Arising	Chair	5 minutes
5	Paper – Accounts Presentation and Income Recognition Policy	Ian Brooks	20 minutes
6	Review of Management Accounts to 31/7/2020 and FY forecast	Ian Brooks	10 minutes
7	Review of Corporate Risk Register	Ian Brooks	10 minutes
8	AOB	All	5 minutes
9	PART B Paper – Fraud Risk Assessment	Ian Brooks	10 minutes
10	Paper – Cyber Security	Ian Brooks	10 minutes
11	Date of next meeting: 15 th December 2020, 3.00pm, MS Teams		

**FORWARD LOOK
2020/21**

Standing Items	Review of Management Accounts Review of Corporate Risk Register Review of Progress - Internal Audit Plan and Reports	
March	Review of Terms of Reference	
March	Review of Performance of the Committee	
June	Annual Report of F&A Committee	
June	Review of Internal Audit 2019/20	David Rees
June	Approval of Internal Audit Plan 2020/21	David Rees
June	Annual Accounts, Auditors Opinion, (Re-)Appointment of Auditors	Mike Benson
June	Review of Reserves	
June	Review of EZ Balances	
September	Review of Fraud Risk	Ian Brooks
September	Review of Cyber Security Risk	Ian Brooks
December	Draft Budget 2021/22	
December		