

**CHESHIRE AND WARRINGTON - EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 22 APRIL 2020**  
from 13.30 hrs to 15.30 hrs

Meeting to be held via Microsoft Team - details on calendar invite

**The main purpose of the meeting** is to review the impact of the current Covid-19 crisis, how our programmes have responded and to consider any further actions needed

Current list of attendees and apologies at **Annex A**.

**AGENDA**

- 13.30 hrs**      **Welcome, introductions and declarations of interest.**
- 13.35 hrs**      **Note of last meeting on 18 March 2020** (Chair - 5 minutes)
- 13.40 hrs**      **Action list and any matters arising that are not on agenda –** (Chair - 5 minutes)
- 13.45 hrs**      **Responses to the Covid-19 Crisis**
- **Feedback from the LEP Board and Digital Skills Partnership Board** (Clare Hayward and Nicola Dunbar) – 10 minutes
  - **Response from Accelerate** (Phil Atkinson and Maud Duthie) – 15 minutes
  - **Response from the Pledge** (James Richards and Trevor Langton) – 10 minutes
  - **Response from Local Growth Fund - investments to date and current invitations to bid and feedback from Members who are sponsoring individual investments** (All Members) – 15 minutes
  - **Consideration of other actions required** (Clare Hayward) - 15 minutes
- 14.50 hrs**      **Progress on Marketing, Branding and PR** (Nicola Said, Marketing Cheshire)
- 15.05 hrs**      **Any Other Business – Clare Hayward**
- To note work on data and labour market information. Members are welcome to comment on the draft proposal or may want to form a small sub-group to discuss and feedback on the paper.
  - Items for future meetings
  - Date and venue of next meeting (13 May 2020 – probably via Microsoft Team)
- Close meeting no later than 15.30hrs**

**EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 22 APRIL FEBRUARY 2020**

The following members of the Employers' Skills and Education Board are expected to attend the meeting:

- \*Clare Hayward (Chair)
- \*Julia Teale (Bentley Motors)
- Paul Colman (South Cheshire Chamber)
- \*Phil Atkinson (Daresbury)
- \*Nicola Dunbar (Deputy Chair)
- Jasbir Dhesi (Cheshire College South and West – representing the FE Colleges)
- James Richards (Network Rail)
- Nicola Merriman (National Skills Academy Nuclear)
- \*Cllr James Nicholas (Cheshire East Council)
- \*Stephen Fitzsimons (Warrington Borough Council)
- Charlie Woodcock (University of Chester)
- Peter Skates (Cheshire East Council observer)
- Philip Cox
- Pat Jackson (LEP)

**Apologies**

- \*Bill Carr (Carpe Diem)
- Louise Higgins (United Utilities)
- \*Lisa Harris (Cheshire West and Chester Council)
- Martin Wood (Department for Business, Energy and Industrial Strategy) – observer

Also attending Nicola Said (Marketing Cheshire), Trevor Langston and Sarah Williams, Cheshire and Warrington LEP

\*With voting rights