



**Cheshire and Warrington Local Enterprise Partnership
Finance and Audit Committee**

Tuesday 30th June 2020, 15:00pm – 17:00pm
Venue: Telephone Conference/MS Teams

AGENDA

Agenda Item		Lead	Timings
1	Welcome, introductions and apologies	Chair	
2	Conflicts of Interest	Chair	
3	Minutes of Meeting 25 th March 2020	Chair	5 minutes
4	Matters/Actions Arising	Chair	5 minutes
5	Review of draft annual financial report and accounts and external audit findings	Mike Benson	20 minutes
6	Review of Reserves and EZ Balances	Ian Brooks	10 minutes
7	Annual Review of Internal Audits 2019/20 including an Overall Assurance Rating	Dave Rees	15 minutes
8	Annual report of the Finance and Audit Committee to the Board	Ian Brooks	5 minutes
9	Review of Management Accounts to 31/5/2020 and FY forecast	Ian Brooks	5 minutes
10	Review of Corporate Risk Register	Chair	10 minutes
11	Approval of Internal Audit Plan for 2020/21	Dave Rees	10 minutes
12	AOB	All	5 minutes

13	Part B: Re-appointment of auditors	Chris Hindley	10 minutes
14	Date of next meeting: 9 th September 2020, 3.00pm, MS Teams		

**FORWARD LOOK
2020/21**

Standing Items	Review of Management Accounts Review of Corporate Risk Register Review of Progress - Internal Audit Plan and Reports	
March	Review of Terms of Reference	
March	Review of Performance of the Committee	
June	Annual Report of F&A Committee	
June	Review of Internal Audit 2019/20	David Rees
June	Approval of Internal Audit Plan 2020/21	David Rees
June	Annual Accounts, Auditors Opinion, (Re-)Appointment of Auditors	Mike Benson
June	Review of Reserves	
June	Review of EZ Balances	
September	Review of Fraud Risk	Ian Brooks
September	Review of Cyber Security Risk	Ian Brooks
December	Draft Budget 2021/22	
December		