**AGENDA FOR EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 17 NOVEMBER 2021**

**The main purpose of the meeting is for Members to:**

* Review key developments since their last meeting on 20 October and respond to any issues raised during meetings of key groups held since last Board meeting – in particular the LEP Board meeting on 20 October
* Note the outcome of the tendering for the next phase of data and labour market analysis and the additional analytical facilities we have to access more real-time labour market information and understand more about hard to fill vacancies
* Review the latest update of the Skills Action Plan and, as requested at your last meeting, look in depth at one aspect of the Plan
* Provide a steer on the key issues to address during the refresh of the Skills Report
* Receive an update on the progress of the Local Growth Fund Skills projects

**Meetings/Key Events that have taken place since the last Employers’ Skills and Education Board meeting:**

|  |  |
| --- | --- |
| 20 October | LEP Board discussion on the changing nature of the economy |
| 21 October | Crewe and Nantwich Pledge schools meeting |
| 27 October | Digital Connectivity Board meeting |
| 1 Nov | Into Work Board meeting |
| 1 and 4 Nov | Pledge Enterprise Adviser Induction |
| 2 and 16 Nov | Workforce Recovery Group meetings |
| 2 Nov | Quarterly review of National Career Service delivery in Cheshire and Warrington |
| 2 Nov | Data and Labour Market Steering Group |
| 3 Nov | Crewe and Nantwich Pledge Employers Introduction to the Pledge meeting |
| 4 Nov | Pledge Employers Sharing Practice meeting |
| 4 Nov | Pledge Employers Diversity and Inclusion meeting |
| 5 Nov | Deadline for bids for next phase of data and labour market work |
| 5 Nov | Kath Mackay and Pat Jackson meeting with David Rutley |
| 5 Nov | Cheshire and Warrington Annual Conference including workshops on the changing nature of the labour market |
| 10 Nov | Department for Digital, Culture, Media and Sport (DCMS) Local Digital Skills Partnership Regional Coordinators’ Day |
| 11 Nov | Workshop for Local Growth Fund projects on Ofsted requirements regarding careers advice and guidance in schools |
| 15 Nov | Sustainable and Inclusive Growth Commission Eighth meeting including an item on green skills |
| 15 Nov | Digital Inclusion Partnership Board Cheshire West and Chester |
| 17 Nov | Monthly review meeting with G4S (contractor for RESTART) |
| 17 Nov | Cheshire and Warrington Pledge Careers Leaders Meeting |

**AGENDA**

**13.30 hrs Welcome, declarations of interest, introductions with members sharing information on any key developments since the last meeting** **on 20 October**

* Welcome Kevin Hutchinson from SISK – a potential new member of the Employers’ Skills and Education Board
* List of attendees and apologies (Annex A)

**13.40 hrs Note of last meeting and outstanding actions**

* To approve note of last meeting and review updated action list

**13.50 hrs Feedback from key meetings/activities since last Employers’ Skills and Education Board**

* Members to note the list of meetings that have taken place since the last Employers’ Skills and Education Board meeting – an opportunity to raise any queries about the meetings
* LEP Board (Kath Mackay and Nicola Dunbar) 4 minutes
* Digital Connectivity Board – (Nicola Dunbar) 4 minutes
* Meeting with David Rutley (Kath Mackay and Pat Jackson) 4 minutes
* Accelerate (Kurt Allman and Phil Atkinson) 4 minutes
* Institute of Technology and Skills Accelerator (Dhesi) 4 minutes

**14.10 hrs** **Outcome of the tendering for the next phase of data and labour market analysis and latest real-time labour market intelligence including on hard to fill vacancies**

* To update Members on the outcome of the tendering process
* To share latest real time labour market intelligence and the additional analytical facilities we have to understand more about hard to fill vacancies

**14.25 hrs Updated Skills Action Plan including in depth look at the work with young people**

* Members to note the shorter, more strategic version of the Action Plan that was published with the Skills Report
* Members to come prepared to raise any queries or highlight areas where you need more information on the Updated Skills Action Plan
* Members to provide a steer on impact measures – what is realistic and what are our levers for change?
* Members to look in detail at the actions focused on young people and the Pledge

**14.50 hrs** **Refreshing the Skills Report**

* Members to provide a steer on key aspects of the Skills Report that need to be updated.
* The attached slides suggest some of the key developments that have taken place since the Skills Report was produced. Members are invited to comment on the extent to which the recent developments need to be taken into account and identify any other factors that need to be considered including impact measures.

**15.15 hrs Progress of the Local Growth Fund Skills projects**

* A brief update on latest developments

**15.25 hrs Any Other Business and Date of next meeting**

* Date of next meeting 15 December 2021 – to include presentations by Bentley and Astra Zeneca on digitalisation

**EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 17 NOVEMBER 2021 Annex A**

The following members of the Employers’ Skills and Education Board are expected to attend the meeting:

* \*Kath Mackay - Chair
* \*Nicola Dunbar (Deputy Chair)
* Sarah Hopkinson (Engie)
* Kurt Allman (University of Chester)
* \*Eleanor Blackburn (Warrington Borough Council)
* \*Bill Carr (Carpe Diem)
* Paul Colman (South Cheshire Chamber)
* Dhesi (Cheshire College South and West – representing the training providers)
* \*Phil Atkinson (Daresbury)
* \*Clare Latham (Cheshire West and Chester)
* \*Lucy Liang (AUE Ltd)
* Maggie Chen
* Gemma Betteridge (Bentley Motors – representing Nicola Johnson)
* Kevin Hutchinson (SISK)
* Pat Jackson (LEP)

\*With voting rights

**Apologies**

* Nicola Johnson (Bentley Motors)

**Not yet responded**

* \*Cllr James Nicholas (Cheshire East Council)
* Louise Higgins (United Utilities)
* Paul Kelly (BAE Systems)
* Kim Hardman (Astra Zeneca)

**Also attended**

* Sarah Williams and Trevor Langston for specific agenda items

**Papers copied to**:

* Trevor Brocklebank (Deputy Chair of LEP)
* Martin Wood (Department for Business, Energy and Industrial Strategy)
* Jamie Zucker (DfE)
* Clare Cassidy (DfE)
* Mike McLouglin (DfE)
* Peter Skates (Cheshire East Council)
* Kirstie Simpson (University of Chester)
* Nicola Said (LEP)
* Joe Manning (LEP)
* Andy Devaney (LEP)
* Sarah Williams (LEP) and Trevor Langston (LEP)
* Andrew Bridge and Dave Rowlands (CITB)