



**Minutes of the Cheshire and Warrington Local Enterprise Partnership  
Performance and Investment Committee Meeting  
held on 14<sup>th</sup> August 2019 at 1.30**

**In attendance:** Ged Barlow (Chairman), Paul Goodwin, Peter Skates, Chloe Taylor, Ian Brooks, Rachel Brosnahan.

**Apologies:** Stewart Brown, Lisa Harris, John Downes, Chris Hindley

Item No.	Item	To be Actioned by	By When
1.	Welcome, Introductions and Apologies – As the meeting wasn't quorate the approvals discussed will need to be endorsed by at least one other board member outside of the meeting.		
2	<b>Conflicts of Interest</b> GB asked for any conflicts to be declared. CT declared interest in A51 scheme		
3	<b>Minutes from the last meeting: The minutes were agreed</b>		
4	<p><b>Presentation – Delivery Plan: Governance update</b> IB gave a presentation on progress of the Governance actions detailed in the delivery plan:</p> <p>FD appointed, Marketing Cheshire integration with LEP is ongoing. Recruitment of a new chairman to get underway in September with the appointment of a recruitment firm. Recruitment of new board members and sub-committee members is complete. Waiting for the successful applicants to accept posts before they are announced. <b>GB requested RB speak to Steve Park about a Warrington rep that will be able to regularly attend P&amp;I.</b></p> <p>CH queried whether there was a Rural Committee active. <b>RB said she didn't think so but would confirm.</b> Committee agreed may need to establish one if Shared Prosperity Fund has any funding allocated to this area.</p> <p>The Annual review will be published in September. Annual General Meeting to be held on the 17<sup>th</sup> October – <b>RB to ask for date to be sent externally.</b></p> <p>The board and committee membership will be updated in the Assurance Framework by the end of September. No further work on the AF can be carried out until the national guidance is issued in the new year.</p> <p>LEP junior board – IB scoping out remit of group and age range.</p>	<p>RB</p> <p>RB</p> <p>RB</p>	<p>End of August</p> <p>End of August</p> <p>End of August</p>

5	<p><b>A51 – Tarvin Road</b></p> <p>RB gave an update on the scheme. Costs have increased since conditional approval. Scheme has been value engineered but still over budget. CWAC have approved the additional funding required for the scheme.</p> <p>Council have made good progress with negotiating land required for the scheme and CPO powers may not be required but are still being put in place. Environmental works have been ongoing, and badgers have been relocated to a new sett.</p> <p>The committee agreed final approval of the scheme as set out in the paper but with the additional following conditions:</p> <ul style="list-style-type: none"> <li>• No more value engineering, the whole scheme as set out in the Final Business Case should be delivered.</li> <li>• CWAC to agree to underwrite the scheme as final costs are not yet known.</li> </ul> <p><b>RB to issue offer letter with the conditions in the report and above included</b></p>	RB	End of August
6	<p><b>LGF q1 report</b></p> <p>RB ran through the Q1 report. All figures both financial and outputs update for the rest of the programme period. Q1 represented only 8% of required spend for the ear but was in line with profile for q1. Q2 spend likely to be in the order of £12m subject to agreement from CEC to claim LGF against Congleton Link Road. This would take the LEP to over 60% of spend required for 19/20 which should help give BEIS comfort that all the 19/20 and funding carried forward will be spent by the end of the financial year as requested.</p> <p>Committee approved report</p>		
7	<p><b>Corporate Risk Register</b></p> <p>RB confirmed that at the corporate risk meeting it had been agreed to redo the risk register from scratch to simplify and then to categorise the risk by theme. P&amp;I to review in October as part of a more detailed review of risk.</p>		
8	<p><b>Profiled Spend</b></p> <p>RB ran through the latest forecast spend for 19/20 which now shows over-profiling of £3m to allow for slippage. By moving money between projects within the programme it is anticipated that that the LEP will achieve the required £25m of spend by the end of March 20.</p> <p>The committee will continue to monitor each quarter.</p>		
9	<p><b>Meeting dates</b></p>		

	<p>It had been requested that the committee meetings were moved so that they didn't fall on the same day as LEP board meetings so that members had enough time to get to the board if they were held across the Cheshire and Warrington and were fully briefed.</p> <p>The committee agreed to keep P&amp;I meetings on the 3<sup>rd</sup> weds of every month as scheduled for the rest of the year already with a finish time of 3.30 which would still enable board members to make it to any part of Cheshire and Warrington in time for the start of the board meetings.</p>		
10	<b>AOB</b>		

DRAFT