

**Cheshire and Warrington Local Enterprise Partnership  
Finance and Audit Committee**

Tuesday 14<sup>th</sup> December 2021, 10:00pm – 12:00pm

## Microsoft Teams meeting

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**Or call in (audio only)**

[+44 161 250 8784,677058140#](tel:+441612508784,677058140) United Kingdom, Manchester

Phone Conference ID: 677 058 140#

### AGENDA

Agenda Item		Lead	Timings
1	Welcome, introductions and apologies	Chair	
2	Conflicts of Interest	Chair	
3	Minutes of Meeting 14 <sup>th</sup> December 2021	Chair	5 minutes
4	Matters/Actions Arising	Chair	5 minutes
5	Review of Management Accounts to 31 <sup>st</sup> October 2021 <ul style="list-style-type: none"> <li>Review Management Accounts</li> <li>Review of Programme Funds (LGF, GPF, GBF, EZ)</li> </ul>	Ian Brooks	20 minutes
6	Progress Report against Internal Audit Plan 2021/22 (verbal update)	Mike Todd	10 minutes
7	Review of Corporate Risk Register	Ian Brooks	15 minutes
8	AOB	Chair	5 minutes
	PART B		
9	Budget 2022-23 “Scenarios”	Ian Brooks	20 minutes

10	A.o.B 1. Proposed Meetings Calendar for 2022  Tuesday 15 <sup>th</sup> March 2022 3.00-5.00pm Tuesday 28 <sup>th</sup> June 2022 3.00-5.00pm Tuesday 13 <sup>th</sup> September 2022 3.00-5.00pm Tuesday 13 <sup>th</sup> December 2022 3.00-5.00pm		

**FORWARD LOOK****2022**

<b>Standing Items</b>	<b>Review of Management Accounts Review of Corporate Risk Register Review of Progress - Internal Audit Plan and Reports</b>	
<b>March</b>	<b>Review of Terms of Reference</b>	
<b>March</b>	<b>Review of Performance of the Committee</b>	
<b>June</b>	<b>Annual Report of F&amp;A Committee</b>	
<b>June</b>	<b>Review of Internal Audit 2021/22</b>	<b>Mike Todd</b>
<b>June</b>	<b>Approval of Internal Audit Plan 2022/23</b>	<b>Mike Todd</b>
<b>June</b>	<b>Annual Accounts, Auditors Opinion, (Re-)Appointment of Auditors</b>	<b>Mike Benson</b>
<b>June</b>	<b>Review of Reserves</b>	
<b>June</b>	<b>Review of EZ Balances</b>	
<b>September</b>	<b>Review of Fraud Risk</b>	<b>Ian Brooks</b>
<b>September</b>	<b>Review of Cyber Security Risk</b>	<b>Ian Brooks</b>
<b>December</b>	<b>Draft Budget 2022/23</b>	