

CHESHIRE AND WARRINGTON LEP EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 17 JULY 2019

Meeting to be held at the Lifestyle Centre, The Drumber, Winsford CW7 1AD between 13.30 and 15.30 hrs.

Current list of attendees and apologies at **Annex A**.

AGENDA

- 13.30 hrs** **Welcome, introductions and declarations of interest.** Welcome to Stephen Collier representing Julia Teale and Louise Higgins replacing Elaine Billington
- 13.35 hrs** **Virtual Institute of Technology/Skills for Growth**
- **Feedback on sub-group meeting to discuss branding** (Clare Hayward)
 - **Current work in preparation for programme start** (Charlie Woodcock)
- 13.55 hrs** **Note of last meeting on 17 April 2019** (5 minutes)
- 14.00 hrs** **Action list and any matters arising that are not on agenda** - Chair (10 minutes)
- 14.10 hrs** **Progress reviews**
- **European Social Funds (progress with DWP appraisals and additional £2.2 or £2.8 million funds)** – Pat Jackson (5 minutes)
 - **Digital Skills Partnership – (Google training, NESTA bid and Board membership)** – Pat Jackson (5 minutes)
 - **Pledge Partnership Update on Progress (numbers of schools engaged, development of coherent employer programme, National Citizenship summer programme)** – Trevor Langston (5 minutes)
 - **Update on the LEP Board/Sub-Committees recruitment exercise** – Philip Cox (5 minutes)
 - **Local Growth Fund Consultation – responses to invitation to bid and appraisal of bids** – Pat Jackson (5 minutes)
 - **Local Industrial Strategy – next steps** Philip Cox (5 minutes)
- 14.40 hrs** **Taking on the functions of the Skills Advisory Panel** (Clare Hayward and Pat Jackson)
- **Progress report submitted to DfE** – to note as background
 - **Potential scope of influence initial thoughts from DfE** (10 minutes)
 - **Terms of reference (15 minutes)** – current terms of reference of Employers’ Skills and Employment Board and DfE guidance on role of Skills Advisory Boards
 - **Stakeholder engagement (15 minutes)**
 - **Data and Labour Market Intelligence (15 minutes)** – progress report on work with colleges and local authorities
- 15.25 hrs** **Any Other Business** – Clare Hayward
- **Date and venue of next meeting** (17 July 2019)
- 15.30 hrs** **Close meeting**

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The following members of the Employers' Skills and Education Board are expected to attend the meeting:

- Clare Hayward
- Paul Colman (South Cheshire Chamber)
- Phil Atkinson (Daresbury)
- Paul Taylor (Taylor Business Park)
- Dhesi Jasbir (Cheshire College South and West – representing the FE Colleges)
- Louise Higgins (United Utilities)
- Howard Sloane (Essar Oil)
- Faye Van Flute (Lloyds Banking Group)
- Nicola Merriman (National Skills Academy Nuclear)
- Philip Cox
- Pat Jackson (LEP)

Apologies

- Julia Teale (Bentley Motors)
- James Richards (Network Rail)
- Jenny Clucas (Cogent)
- Martin Wood (Department for Business, Energy and Industrial Strategy) – observer

Also attending, Charlie Woodcock, Andy Devaney