



Engagement Board

Terms of Reference

1. Membership

Members must be aged 18-27 upon appointment. Membership is voluntary but expenses will be reimbursed. There will be a maximum of 12 members appointed who will service 2-3 year tenures.

Members will be recruited by formal application process. Individuals will live, work or study within Cheshire and Warrington and originate from a wide range of backgrounds. They may be in work, running a business, studying, in an apprenticeship or unemployed.

Membership details will be formally published in the public domain.

Current members are:

Joe Toward (Chair)
Maggie Chen (Deputy Chair)
Connor Diskin
Yulanda Duff
Katie McConnell

2. Role

The Engagement Board has the following role(s):

- To **influence** emerging plans to ensure that the views and needs to young people are factored in
- To **advocate** the work and plans of the LEP to ensure that the wider youth population feel able to share their views
- To act as **critical friend** in the development of new plans and initiatives targeting young people

3. Objectives

The objective of the Engagement Board is to ensure that young people living in the sub-region have an opportunity to express their views and values in order to influence the future of Cheshire and Warrington at this exciting and challenging time. The Board will also work to secure Cheshire and Warrington as the healthiest, most sustainable, most inclusive and fastest growing sub-region in the country.

4. Key tasks

The Engagement Board will:

- Review existing plans and initiatives to offer advice on improvements, relevance to young people, inclusivity, communication, and language
- Attend Board and sub-committees to offer opinions on housing, transport, digital infrastructure and more
- Provide a forum for young people to express their views and opinions, giving them the opportunity to view and comment on the LEP's plans and to engage with and involve other young people in the region.

5. Reporting

The Engagement Board will report directly to the main LEP Board via the Chair, and through the publication of minutes.

6. Meetings

Meetings will be chaired by an individual who will be nominated to hold office for a 12-month period. Agenda will be circulated by the Chair or nominated person not less than one week before the meeting

Meetings will be held 12 times per year, and there will be 6 public meetings on alternative months. These meetings will occur on the Last Monday of each month.

A nominated member of the board will produce the minutes on a rotational basis, and minutes will be published within 5 working days.

7. Conflict of Interest

Conflicts of Interest should be declared at the start of each meeting and will be dealt with in accordance with the Cheshire and Warrington Enterprise Partnership's Conflict of Interest Policy.

8. Quorum

Meetings will require four members to be present to be deemed quorate.