**AGENDA FOR EMPLOYERS’ SKILLS AND EDUCATION BOARD MEETING ON 13 JULY 2022**

**The main purpose of the meeting is for Members to:**

* Review key developments since their last meeting on 15 June including further work on the UK Shared Prosperity Fund, the Local Skills Improvement Plan, the LEP Delivery Plan, and the Pledge celebration event on 30 June
* Review further work on the impact measurement work with particular focus on the long-term unemployed and economically inactive people and young people in disadvantaged communities, and agree next steps
* Review progress on Local Growth Fund Skills investments
* Receive an update on Skills Bootcamps and provide a steer on next steps
* Provide a steer on the development of the Jobs Portal

**Note the key meetings that have taken place since 15 June**

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| 15 June | LEP Board meeting – CEO briefing note for meeting attached |
| 16 June | Youth Fed celebration event |
| 21 June | Economic and workforce Recovery Group meetings |
| 22 June | Cheshire Business Group meeting |
| 22 June | Hong Kong Community Support Event |
| 22 June | Second tranche of Cheshire and Warrington Skills Bootcamps launched |
| 27 June | LEPs’ meeting with Ministers |
| 28 June, | Meetings of Skills Bootcamp Implementation and Steering Groups |
| 30 June | Pledge celebration event |
| 4 July | Into Work Board meeting |
| 5 July | Sustainable and Inclusive Growth Commission Thirteenth Meeting |
| 5 July | Received signed MoU from DfE for Skills Advisory Panel work |
| 6 July | Digital Skills Partnership Board meeting |
| 11 July | Data and Labour Market Steering Group |

**AGENDA**

**13.30 hrs Welcome, declarations of interest, introductions with members sharing information on any key developments since the last meeting** **on 15 June** (5 minutes)

* List of attendees and apologies (Annex A)
* To note any additional declarations of interest
* Welcome to Colin Billingsley (DWP), Kate Guise (Warrington Council), and Colin Jacklin (Cheshire East Council, as an observer)

**13.35 hrs Note of last meeting and outstanding actions** (5 minutes)

* To approve note of last meeting and review updated action list

**13.40 hrs Updates on Key Developments Since Last Meeting including:**

* **LEP Board -** Kath Mackay (4 minutes) – including LEP Delivery Plan and budget
* **Pledge and Careers Hub -** Paul Colman (4 minutes)
* **Digital Skills Partnership** –Nicola Dunbar (4 minutes)
* **Accelerate** - Kurt Allman and Phil Atkinson (4 minutes)
* **Institute of Technology** – Dhesi (4 minutes)
* **Data and Labour Market Steering Group –** Pat Jackson (2 minutes)

**14.00 hrs Skills Bootcamps** (10 minutes)

* Pat Jackson and Sarah Williams to provide an update on skills bootcamp plans and reflect on how Members have helped to support the work
* Members to advise of the preparation of bids for October/November – topics suggested to date include life sciences, rail engineering and maintenance, fibre optics, additive engineering, external insulation

**14.10 hrs**  **Local Skills Improvement Plan and Designation of Employer Representative Body**

* Kath Mackay to provide an update (10 minutes)

**14.20 hrs Skills Local Growth Fund investments (10 minutes)**

* Latest progress reports from projects – Sarah Williams
* Advice from members on how to improve employer engagement

**14.30 hrs Impact Measures - Impact of Covid on unemployed and economically inactive people**

* Colin Billingsley (DWP) to provide an overview, suggest key measures of success and how the Employers’ Skills and Education Board members might support the work

**14.55 hrs Impact Measures – Work with Young People to address information failures and in particular support young people in the most disadvantaged areas of Cheshire and Warrington**

* Paul Colman, Kate Guise (Warrington Council) and Trevor Langston to lead the discussion – provide an overview, suggest key measures of success and what more the Employers’ Skills and Education Board members can do to support the work

**15.20 hrs Jobs Portal** (5 minutes)

* Sarah Williams to provide an update

**15.25 hrs** **Any Other Business and Date of Next Meetings**

* **Date of next meeting** 13 July 2022
* **Items for agenda of next meeting**

**EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 13 JULY 2022 Annex A**

The following members of the Employers’ Skills and Education Board are expected to attend the meeting:

* \*Kath Mackay - Chair
* \*Nicola Dunbar (Deputy Chair)
* Tim Smith representing \*Eleanor Blackburn (Warrington Borough Council)
* \*Bill Carr (Carpe Diem)
* Paul Colman (South Cheshire Chamber)
* Kurt Allman (University of Chester)
* Dhesi (Cheshire College South and West – representing the training providers)
* Julia Teale Mid Cheshire Health Hospitals NHS Foundation Trust
* \*Phil Atkinson (Daresbury)
* \*Matthew Smith (Cheshire West and Chester)
* Tamara Barker (Engie)
* \*Lucy Liang (AUE Ltd)
* Kim Hardman (Astra Zeneca)
* Kevin Hutchinson (SISK)
* Maggie Chen
* Cllr Sarah Pochin (Cheshire East)
* Kevin Hutchinson (SISK)
* Ben Longworth (BAE Systems)
* Pat Jackson (LEP) \*With voting rights

**Apologies**

* Nicola Johnson/Gemma Betteridge (Bentley Motors)

**Also attending**

* Colin Billingsley (Jobcentre Plus), Kate Guise (Warrington Council), Colin Jacklin (Cheshire East Council) Trevor Langston and Sarah Williams, for specific agenda items

**Papers copied to**:

* Trevor Brocklebank (Deputy Chair of LEP)
* Martin Wood (Department for Business, Energy and Industrial Strategy)
* Jamie Zucker (DfE)
* Clare Cassidy (DfE)
* Mike McLouglin (DfE)
* Peter Skates (Cheshire East Council)
* Kirstie Simpson (University of Chester)
* Nicola Said (LEP)
* Joe Manning (LEP)
* Andy Devaney (LEP)
* Sarah Williams (LEP) and Trevor Langston (LEP)
* Andrew Bridge and Dave Rowlands (CITB)