



Cheshire and Warrington Local Enterprise Partnership

Finance and Audit Committee

Tuesday 29th June 2021, 15:00pm – 17:00pm

Microsoft Teams meeting

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AGENDA

| Agenda Item | | Lead | Timings |
|-------------|--|---------------------------|------------|
| 1 | Welcome, introductions and apologies | Chair | |
| 2 | Conflicts of Interest | Chair | |
| 3 | Minutes of Meeting 16 th March 2020 | Chair | 5 minutes |
| 4 | Matters/Actions Arising | Chair | 5 minutes |
| 5 | Annual Accounts 2021/22 <ul style="list-style-type: none">Review draft accountsAuditors' opinion and reviewAuditors' Management Letter (not made public)Confirm recommendation to July Board for Approval | Ian Brooks Mike Benson | 30 minutes |
| 6 | Annual Assurance Report of F&A Committee to the Board | Ian Brooks | 10 minutes |
| 7 | Annual Report of Internal Audit for 2020/21 | Mike Todd | 15 minutes |
| 8 | Review of Management Accounts to 31 st May 2021 | Ian Brooks | 20 minutes |

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|----|---|------------|------------|
| | <ul style="list-style-type: none"> • Review Management Accounts • Review of Programme Funds (LGF, GPF, GBF, EZ) • Review of Reserves | | |
| 9 | Review of Corporate Risk Register | Ian Brooks | 10 minutes |
| 10 | AOB | Chair | 5 minutes |
| | PART B | | |
| 11 | Re-appointment of auditors | Chair | 10 minutes |
| 12 | Date of next meeting: Tuesday, 14 th September 2021 | | |
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**FORWARD LOOK
2021**

| | | |
|-----------------------|---|--------------------|
| Standing Items | Review of Management Accounts Review of Corporate Risk Register Review of Progress - Internal Audit Plan and Reports | |
| March | Review of Terms of Reference | |
| March | Review of Performance of the Committee | |
| June | Annual Report of F&A Committee | |
| June | Review of Internal Audit 2020/21 | David Rees |
| June | Approval of Internal Audit Plan 2021/22 | David Rees |
| June | Annual Accounts, Auditors Opinion, (Re-)Appointment of Auditors | Mike Benson |
| June | Review of Reserves | |
| June | Review of EZ Balances | |
| September | Review of Fraud Risk | Ian Brooks |
| September | Review of Cyber Security Risk | Ian Brooks |
| December | Draft Budget 2022/23 | |
| December | | |