**CHESHIRE AND WARRINGTON - EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 20 OCTOBER 2021**

**The meeting will be held between 13.30 and 15.30 hrs via** Microsoft Team - details on calendar invite.

**The main purpose of the meeting is for Members to:**

* Review key developments since their last meeting on 15 September and respond to any issues raised during meetings of key groups held since last Board meeting – in particular, the task and finish group who met on 13 October to consider lessons from Accelerate and if there is a future ‘ask’ to support the skills and education agenda in Cheshire and Warrington
* To help prepare for the next meeting of the LEP Board where they will consider the changing nature of the labour market
* Review the latest update of the Skills Action Plan and provide a steer on the key issues to address during the refresh of the Skills Report and associated Action Plan
* Review the progress of the Local Growth Fund Skills projects including the workshop hosted by Astra Zeneca on 12 October
* To provide feedback on the proposed next phase of data and labour market analysis

**Meetings/Key Events that have taken place since the last Employers’ Skills and Education Board meeting:**

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| 14 Sept | Appointment of Careers Hub leader |
| 15 Sept | LEP Board meeting |
| 15 Sept  | All schools’ career leads meeting |
| 15th Sept | Cheshire Wide Pledge Volunteering Fair |
| 21 Sept, 5 Oct, 19 Oct | Workforce Recovery Group meetings – very focused on the changing nature of the labour market  |
| 21 Sept | Digital Skills Partnership Board meeting (chaired by Nicola Dunbar) |
| Sept/Oct | Series of Pledge Expos (Crewe and Nantwich, Ellesmere Port and Chester, Warrington, Macclesfield, Mid Cheshire East and Northwich and Winsford) |
| Sept/Oct | Series of local Pledge meetings (Northwich and Winsford, Chester and Ellesmere Port, Warrington, Macclesfield, Mid-Cheshire) |
| Sept/ Oct | Launch of a number of Pledge Employment Readiness programmes for employers recruiting next summer and Year 13s looking for apprenticeships |
| 27 Sept | Crewe education vision – bringing local partners together |
| 28 Sept | Annual review with Careers and Enterprise Company |
| 29 Sept | Digital Connectivity Board meeting (Nicola Dunbar chairs) |
| 30 Sept | Publication of evaluation of Local Digital Skills Partnerships |
| 30 Sept | Pledge (cornerstone) employers meeting  |
| 7 Oct | Pledge NHS Careers Day in Ellesmere Port  |
| 7 Oct | Reprocuring National Career Service – consultation by Department for Education |
| 12 Oct | Local Growth Fund event hosted by Astra Zeneca  |
| 13 Oct  | Pledge Board |
| 13 Oct  | Renew contract with EMSI/Burning Glass  |
| 15 Oct | Wave 3 Digital Bootcamp briefing meeting  |
| 19 Oct | LEP’s Economic Summit |
| 19 Oct  | Re-procurement of Jobs Portal to end March 2022 |

**AGENDA**

**13.30 hrs Welcome, declarations of interest, introductions with members sharing information on any key developments since the last meeting** **on 15 September**

* + - **List of attendees and apologies** (Annex A)
		- **To note Nicola Merriman’s resignation from the Board** (Nicola has moved to another job)
		- **To consider proposals for any new Board members**

**13.40 hrs Feedback from key meetings/activities since last Employers’ Skills and Education Board:**

* **LEP Board** (Kath Mackay and Nicola Dunbar) 5 minutes
* **Accelerate** (Kurt Allman and Phil Atkinson) 5 minutes
* **Digital Skills Partnership (DSP) and Digital Connectivity Board** (Nicola Dunbar) 5 minutes
* **Institute of Technology and Skills Accelerator** (Dhesi) 5 minutes
* **Pledge Board meeting** (Paul Colman chaired last meeting) 5 minutes

**14.05 hrs The Changing Nature of the Labour Market**

* **Feedback from the task and finish group meeting on 13 October** (attended by Kath Mackay, Dhesi, Sarah Hopkinson, Tom Russell, Phil Atkinson and Pat Jackson)
* **Preparation for next LEP Board meeting**

**14.35 hrs Skills Report and Skills Action Plan**

* Members to review the latest update of the Skills Action Plan and provide a steer on whether the plan should be modified to reflect changes in the labour market and/or include additional activities that are led by other partners
* Members to advise on need to update road map
* Members to provide a steer on the key issues to address during the refresh of the Skills Report and associated Action Plan

**14.50 hrs** **Local Growth Fund Skills Investments** (10 minutes)

* Members to review the progress of the Local Growth Fund projects including the workshop hosted by Astra Zeneca on 12 October

**15.00 hrs Data and Labour Market Intelligence** (10 minutes)

* Members to comment on proposed next phase of work

**15.10 hrs Note of last meeting on 15 September and Action list** (10 minutes)

**15.20 hrs Any Other Business –** Kath Mackay

* **Jobs Portal –** Sarahto update Members on key developments
* **Items for future meetings and date of next meeting** (20 October 2021)

**EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 14 JULY 2021 Annex A**

The following members of the Employers’ Skills and Education Board are expected to attend the meeting:

* \*Kath Mackay - Chair
* \*Nicola Dunbar (Deputy Chair)
* Sarah Hopkinson (Engie)
* Kurt Allman (University of Chester)
* \*Eleanor Blackburn (Warrington Borough Council)
* \*Bill Carr (Carpe Diem)
* Paul Colman (South Cheshire Chamber)
* Dhesi (Cheshire College South and West – representing the training providers)
* \*Cllr James Nicholas (Cheshire East Council)
* Nicola Johnson (Bentley Motors)/ Gemma Betteridge
* Maggie Chen
* \*Clare Latham (Cheshire West and Chester)
* \*Lucy Liang (AUE Ltd)
* Paul Kelly (BAE Systems)
* Pat Jackson (LEP) \*With voting rights

**Apologies**

* \*Phil Atkinson (Daresbury)
* Louise Higgins (United Utilities)
* Kim Hardman (Astra Zeneca)

**Also attending**

* Sarah Williams and possibly David Brennan for specific agenda items

**Papers copied to**:

* Trevor Brocklebank (Deputy Chair of LEP)
* Martin Wood (Department for Business, Energy and Industrial Strategy)
* Jamie Zucker (DfE)
* Clare Cassidy (DfE)
* Mike McLouglin (DfE)
* Peter Skates (Cheshire East Council)
* Kirstie Simpson (University of Chester)
* Nicola Said (LEP)
* Joe Manning (LEP)
* Andy Devaney (LEP)
* Sarah Williams (LEP)
* Trevor Langston (LEP)