**AGENDA FOR EMPLOYERS’ SKILLS AND EDUCATION BOARD MEETING ON 21 SEPTEMBER 2022**

**The main purpose of the meeting is for Members to:**

* Review key developments since their last meeting on 13 July including further work on the UK Shared Prosperity Fund and the Local Skills Improvement Plan
* Review further work on the impact measurement work with particular focus on the long-term unemployed and economically inactive people
* Receive report from the sub-group investigating the issues around the information failures and the attainment and progression of young people in disadvantaged communities, and agree next steps
* Receive an update on Skills Bootcamps and provide a steer on next steps
* Provide a steer on the development of the Jobs Portal

**Note the key meetings that have taken place since 13 July**

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| 13 July | LEP Board meeting |
| 13 July to 21 September | Range of meetings with local authorities on UK Shared Prosperity Fund and Multiply |
| 18 July and 13 September | Digital Skills Partnership Board meeting |
| 19 July | Economic and Workforce Recovery Group meeting |
| 20 July and 6 September | Meeting with DfE Unit for Future Skills |
| 1 August | Into Work Board meeting |
| 8 and 17 August | Cheshire and Warrington Pledge Planning Days |
| 11 August | Cheshire Business Group meeting |
| 12 August | Cheshire and Warrington Summer Internships workshop |
| 23 August and 16 September | Skills Bootcamp Steering group Meeting |
| 6 September | Cheshire and Warrington Opportunities Portal User Group |
| 6 September | Digital Poverty Alliance Expert Panel (Sarah Williams represented the LEP Network) |
| 7 September | New framework for Skills Bootcamps launched on LEP website |
| 8 September | Meetings with Life Science businesses to explore Skills Bootcamp |
| 12 September | Meeting with new provider of National Career Service in Cheshire and Warrington (contract starts 1 October) |
| 13 September | Joint meeting of Economic and Workforce Recovery Group and Into Work Board |
| 14 September | Initial meeting of sub-group - working with young people to address information failures and in particular the support for young people in the most disadvantaged areas of Cheshire and Warrington. Hosted by Paul Colman |

**AGENDA**

**13.30 hrs Welcome, declarations of interest, introductions with members sharing information on any key developments since the last meeting** **on 13 July** (5 minutes)

* List of attendees and apologies (Annex A)
* To note any additional declarations of interest

**13.35 hrs Note of last meeting and outstanding actions** (5 minutes)

* To approve note of last meeting and review updated action list

**13.40 hrs Updates on Key Developments Since Last Meeting including:**

* **LEP Board -** Kath Mackay (4 minutes) – Kath Mackay
* **Pledge and Careers Hub -** Paul Colman (4 minutes)
* **Digital Skills Partnership and Digital Connectivity Board** –Nicola Dunbar (4 minutes)
* **Accelerate** - Kurt Allman and Phil Atkinson (4 minutes)
* **Institute of Technology** – Dhesi (4 minutes)
* **Data and Labour Market Steering Group –** Pat Jackson (2 minutes)

**14.05 hrs Skills Bootcamps** (15 minutes)

* Pat Jackson and Sarah Williams to provide an update on skills bootcamp plans and reflect on how Members have helped to support the work
* Members to advise on how best to engage employers’ interest and commitment in the bootcamps

**14.20 hrs**  **Local Skills Improvement Plan and Designation of Employer Representative Body**

* Paul Colman to provide an update (10 minutes)

**14.30 hrs Unemployed and economically inactive people**

* Colin Billingsley (DWP) to report back on the joint meeting of the Workforce Recovery Group and the Into Work Board

**14.45 hrs Impact Measures – Work with Young People to address information failures and in particular support young people in the most disadvantaged areas of Cheshire and Warrington**

* Paul Colman to report back on sub-group meeting held on 14 September and suggest key measures of success and what more the Employers’ Skills and Education Board members can do to support the work

**15.15 hrs Jobs Portal** (5 minutes)

* Sarah Williams to provide an update

**15.20 hrs** **Any Other Business and Date of Next Meetings**

* **Date of next meeting** 19 October 2022 – in person at Alderley Park
* **Items for agenda of next meeting:**
  + review of progress in addressing the issues identified in the Skills Report and the skills and education elements of the LEP Delivery Plan?
  + Skills Challenges of Netzero – what are the training priorities of employers?
  + Cheshire and Warrington Life Science businesses – what are their skills and employment needs – can the public sector help?
  + Digital skills report – the big challenges?

**EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 21 SEPTEMBER 2022 Annex A**

The following members of the Employers’ Skills and Education Board are expected to attend the meeting:

* \*Kath Mackay - Chair
* \*Nicola Dunbar (Deputy Chair)
* \*Bill Carr (Carpe Diem)
* Paul Colman (South Cheshire Chamber)
* Kurt Allman (University of Chester)
* Dhesi (Cheshire College South and West – representing the training providers)
* \*Phil Atkinson (Daresbury)
* \*Matthew Smith (Cheshire West and Chester)
* Tamara Barker (Engie)
* \*Lucy Liang (AUE Ltd)
* Kim Hardman (Astra Zeneca)
* Kevin Hutchinson (SISK)
* Maggie Chen
* Cllr Sarah Pochin (Cheshire East)
* Kevin Hutchinson (SISK)
* Ben Longworth (BAE Systems)
* Pat Jackson (LEP) \*With voting rights

**Apologies**

* Julia Teale Mid Cheshire Health Hospitals NHS Foundation Trust
* Nicola Johnson/Gemma Betteridge (Bentley Motors)
* Tim Smith representing \*Eleanor Blackburn (Warrington Borough Council)

**Also attending**

* Colin Billingsley (Jobcentre Plus) and Sarah Williams, for specific agenda items

**Papers copied to**:

* Trevor Brocklebank (Deputy Chair of LEP)
* Martin Wood (Department for Business, Energy and Industrial Strategy)
* Jamie Zucker (DfE)
* Clare Cassidy (DfE)
* Mike McLouglin (DfE)
* Peter Skates (Cheshire East Council)
* Kirstie Simpson (University of Chester)
* Nicola Said (LEP)
* Joe Manning (LEP)
* Andy Devaney (LEP)
* Sarah Williams (LEP) and Trevor Langston (LEP)
* Andrew Bridge and Dave Rowlands (CITB)