**CHESHIRE AND WARRINGTON LEP**

**EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 11 OCTOBER 2017**

The meeting will be held at 14.00 hrs on Wednesday 11 October at Crewe UTC, West Street, Crewe CW1 2PZ. Parking is in the public car park nearby. List of attendees and apologies at **Annex A.**

**AGENDA**

**14.00 hrs Welcome and introductions** – Clare Hayward

**14.05hrs Overview of Crewe UTC –** Dave Terry

**14.15 hrs Minutes of last meeting** (**Annex B**) **–** Clare Hayward

**14.20 hrs** **Follow up since meeting on 6 September:**

**14.25 hrs** **Report of meeting to explore how to contribute a skills and education perspective to transport and housing strategies** – **Annex C**  - Paul Taylor and Paul Colman

**14.30 hrs Progress on communications hub –** Jim Carroll

**14.35 hrs Progress on business plan for Skills Pledge –** Paul Colman

**14.40 hrs Sector based work for Institute of Technology**

* + **Energy -** Margaret Cheshire
  + **Logistics -** Neil Warren
  + **Manufacturing and Engineering -** Lynne Williams/Julia Teale
  + **Financial and professional services -** Jane Ingram
  + **Life sciences, pharma and chemicals**

**15.10 hrs** **Draft proposal for Institute of Technology in Cheshire and Warrington – Annex D/D1 -** Pat J

**15.25hrs Draft Skills and Education Plan – Annex E -** Mark Livesey

**15.40 hrs ESF Next Bidding Round –** Paul Colman

**15.50 hrs AOB**

* Constellation Report – James Richards
* Careers Fairs – Paul Colman
* Into Work Board – Pat Jackson

**Dates of next meetings**:

8 November (13.30 to 15.30 hrs) – possibly Warrington Collegiate

6 December (14.00 to 16.00 hrs)

**Items for future meetings**

* Opportunities to link the work of Local Authorities and the Employers Skills and Education Board – in particular, inclusive growth. Frank Jordan (Cheshire East Council)
* Skills and education perspectives from Unilever
* Skills and Education Priorities – Digital and Creative Industries Sector

**Annex A**

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The following are expected to attend the meeting:

* Clare Hayward (Chair)
* Neil Warren (Jungheinrich)
* Jim Carroll (Mobica)
* Dame Pat Bacon (Health sector)
* Julia Teale representing Lynne Williams (Bentley)
* Paul Taylor (Taylor Business Park)
* Paul Colman (South Cheshire Chamber of Commerce and Industry)
* Karen Mc Kean (Cheshire and Warrington Growth Hub)
* Helen Ashley (Halifax/Lloyds Bank)
* James Richards (Network Rail)
* Margaret Cheshire (Essar Oils)
* Phil Atkinson (Daresbury)
* Jo Tipa (National Skills Academy Nuclear)
* Jenny Clucas (Cogent Skills)
* Meredydd David (Representing Providers)
* Mark Livesey (LEP)
* Pat Jackson

**Apologies**

* Eilis Rattigan (Waters)
* Mark Roach (Grosvenor)
* Jane Ingram (Halifax/Lloyds Bank)
* Lynne Williams (Bentley)